

**APPENDIX A**

**MCPS EMERGENCY/CRISIS PROCEDURES SHELTER/LOCKDOWN**

# ***Emergency Preparedness Procedures***

## ***Key Points for Lockdown-Evacuate-Shelter (LES)***

### ***Lockdown***

- This is a term used to describe an emergency at an MCPS facility. Lockdown alerts staff that imminent danger exists inside or outside the building, and requires moving to an immediate lockdown mode. It requires that all students are under supervision. *The on-site emergency team (OSET) is not activated during a Lockdown.*

#### **Persons authorized to call a Lockdown**

School administrators or their designee will notify students, staff and visitors via the PA system and the portable radios when a Lockdown is in effect. Directions should be given to immediately to move to a lockdown mode. Staff should make the announcement and notify 911 and Office of School Performance.

#### ***Lockdown Alert—Staff Guidance***

- When the administrator/designee announces a Lockdown, scan the immediate area outside the classroom or office for any students and staff. Allow them in the classroom/office, and immediately lock or secure the door if possible.
- Make the room look *unoccupied* by turning off the lights, close/cover the windows and blinds, and move away from the line of sight from the doors and windows. Remain silent.
- If staff and students are inside the building but outside a classroom or office when a Lockdown is called, move students to the nearest securable location.
- Staff supervising students outside when a Lockdown alert occurs inside the building should be notified of the Lockdown activation by P.A. or two-way radio. Staff and students should move to a pre-determined safe location identified on the emergency plan away from the building and maintain communication with the command post.
- Ignore the fire alarm system and class change bells.
- Wait for further instructions.

#### ***Evacuate***

- There are two evacuation alerts, *Fire and Directed*.

#### ***Fire Evacuation***

- Activate Fire Evacuation Alarm
- Students/staff/visitors leave the building by the nearest exit
- Proceed to a point at least 50 feet from the building
- Perform an accountability of the students/staff/visitors

#### ***Directed Evacuation***

- Will be used during possible High Level Bomb threats, an identified Suspicious Package or an Inside Hazardous Material Release
- Notify 911 and OSP
- Determine plan to direct everyone away from the known danger area
- Announce via PA and portable radio
- Students/staff/visitors must evacuate to a point at least 300 feet from the building

### ***Shelter***

- This is a term used to alert staff that an emergency exists at or near an MCPS facility. It requires all students to be accounted for and under supervision. Administrators may activate the OSET and set up a command post when appropriate. There are three types of shelters: *Public Safety, Severe Weather and Outside Hazardous Materials Release.*

#### **Persons authorized to call a Shelter alert**

Administrators or their designee will notify students/staff/visitors via the PA system and the portable radios when a Shelter alert is activated. It is recommended that an “age-appropriate” announcement of a Shelter alert include a brief description of the nature and location of the incident.

#### ***Public Safety Shelter Alert- Staff Guidance***

- *When the administrator announces a Public Safety Shelter alert:*
- Bring outside students/staff/visitors into the main building, portable classrooms are secured but not evacuated
- Outside doors are locked and kept secured
- Students should be accounted for in an instructional area.
- Classroom instruction should continue
- Staff must document attendance and report any discrepancies to an administrator/designee.
- During a Public Safety Shelter alert, classroom lockdown is not required.
- *The OSET* may be activated by an administrator during a Public Safety Shelter alert via a PA announcement and over the portable radios.
- Depending on the situation (the nature of the emergency or potential threat), it may not be appropriate to change classes. In these situations, class bells should be turned off and students/staff should remain in their classrooms until directed otherwise by the administrator/designee.
- Do not ignore the fire alarm system.

***Severe Weather Shelter*** – A severe thunderstorm or tornado warning is activated for the area near the school.

- Students/staff/visitors must report to identified weather safe areas inside the building.
- Portable classrooms are to be evacuated to the main building.
- Bring emergency kit/phone with Nextel phone and ensure the NOAA weather radio is continually monitored

#### ***Outside Hazardous Material Release***

***Shelter Alert*** is a term used to describe a specific shelter alert due to an outside air contamination emergency at or near the building. This could be the result of a suspected chemical, biological, or radiological incident; or a nearby hazardous materials spill.

## ***Outside Hazardous Material Release Alert-Staff Guidance***

- When activating an Outside Hazardous Material Release Shelter alert, take the following steps immediately:
- Announce a *Outside Hazardous Material Release Shelter Alert*
- Bring students/staff/visitors into the main building from outdoor activities
- Evacuate portable classrooms in consultation if safe to do so
- Secure/lock exterior doors and windows
- Hold students in their current locations inside the building until the best course of action can be determined
- Turn off electrical power to ensure immediate shutdown of HVAC
- Ignore fire alarm system—only in this Outside Hazardous Material Release Shelter alert.

### ***Parent/Child Reunification***

- All schools have plans in place to reunite students with their parents/guardians in the event of an emergency at a school. This process will ensure the safe and orderly reuniting of students and parents/guardians. Schools will ensure they use a three-step approach.
- Identify parents (using ID)
- Identify student location in the school or PCR location, sign out student
- Unite student and parent/guardian
- ***Firearms***
- Avoid attempts to disarm/subdue an armed subject.
- Notify administrator/designee and school-based security of any firearm incidents immediately, and call 911 with details.
- Determine need to implement a Lockdown or Public Safety Shelter alert.
- Abandoned/discarded firearms should be covered by appropriate means and never left unattended.

### ***Bomb Threat Assessment***

- Factors to consider:
  - Details/specifics provided by the bomb caller
  - Number of prior threats to the school
  - Current events surrounding the school
  - Demeanor of the bomb caller
- Based on an assessment of the situation and input from the administration of the school, the Department of School Safety and Security and the police, the administrator will make a decision on evacuation. If the parties do not agree, this disagreement will be resolved in favor of evacuation. (Refer to MCPS Regulation EKC-RA.) Use a Directed Evacuation to evacuate the school
- Evacuation is warranted **only** if the threat level is high.
- Evacuation is not warranted if the threat level is low.
- It is recommended that an activation of a Public Safety Shelter alert and the use of sweep/scan teams be used during a low level threat when the building is not evacuated.

### ***Bomb Threats Call Trace***

- Use “call trace” procedures on the yellow *Telephone Bomb Threat Checklist* card. Follow instructions exactly.
- After hanging up the phone, press \*57 on the same line the call came in on.
- Press \*47 if you have 279 or 517 exchanges on your school phone number.
- Do not dial “9” before you dial \*57 or \*47.
- Notify school administration immediately
- Report the bomb threat to 911 and OSP.

- Inform the 911 operator of “call trace” activation.

### ***Bomb Threat Sweep/Scan***

- In certain circumstances, staff volunteers may be asked to sweep/scan the facility or grounds for any suspicious items.
- A sweep/scan should be conducted in teams and only by visual means (eyes and ears only).
- If a suspicious item is discovered during a sweep/scan, evacuate to a 300-foot safe zone and notify administrator immediately.
- If a suspicious item is located, do not use a radio or cell phone in the immediate area within 25 feet in all directions.
- No suspicious item should be handled in any manner by school staff (do not touch it!).

### ***Hazardous Material Spills***

- These guidelines should be followed in the event of a chemical incident in which there is potential for a significant release of hazardous materials. Spill response procedures will vary depending on whether the spill is **small** (less than 18 inches in diameter), **medium** (exceeds 18 inches, but is less than 6 feet), or **large** (exceeds 6 feet in diameter, and any “running” spill that has not been stopped). If a potential biological agent threat or incident is present, follow MCPS Biological Agent Threats/Incidents guidelines.
- ***General Spill Control Techniques:*** Once a spill has occurred, the staff at the spill site must decide whether the spill is small enough to handle without outside assistance. Guidance should be obtained from science resource teachers or staff with a chemistry background. (i.e., in science labs, chemistry labs, automotive shop areas). *Only staff who are properly trained under OSHA Regulation 1910.120 should attempt to contain or clean up a small spill.*
- ***Small Spill Evacuation:*** Evacuate the immediate area and surrounding areas whenever the air is or could become untenable (i.e., experiencing difficulty breathing, watery eyes, upper respiratory congestion or tightness in chest, coughing, runny nose, etc.). Also evacuate the immediate area or building if material is emitting vapors or fumes.
- *If a medium or large hazardous chemical/material spill occurs **inside** your school building—*
- An administrator/designee should call 911 and OSP immediately with detailed information (obtain the chemical MSDS, if available at time of spill incident).
- Evacuate the building immediately using a **Directed Evacuation** to funnel students/staff away from danger area.
- Notify building security and building services staff.
- Secure the area around the spill area.
- Follow instructions from fire and rescue services personnel.
- *If a medium or large hazardous chemical/material spills occurs **immediately outside** your school building—*
- An administrator/designee should call 911 and OSP immediately with detailed information.
- Shut windows and doors and turn off ventilation systems.
- Notify building security and building services staff.
- Turn class-change bells off, if appropriate.
- Follow instructions from fire and rescue services personnel.
- Activate the Outside Hazardous Material Release alert, if appropriate.

## APPENDIX B

### Montgomery County Public Schools Division of Maintenance

### CHANGE ORDER FORM

Facility: \_\_\_\_\_ Projects Name: \_\_\_\_\_

Contractor: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Change to original scope of work      ☐ Additional work

**General description of work to be performed:**

<b>Attach detailed proposal with change order</b>	<b>FOR THE TOTAL SUM OF: \$</b>

#### Changes to the Contract:

The original contract sum was:	\$
Total amount of this change order	\$
Total original contract amount plus or minus previous approved change orders:	\$
Total contract amount including this change order	\$

Completion Date: \_\_\_\_\_

Work Order #: \_\_\_\_\_

**Notice: Acceptance of this change order does not alter the contract completion date. If this change order has any effect on the contract completion date, additional documentation shall be submitted to MCPS as specified.**

\_\_\_\_\_  
(Authorized Contractor Representative Acceptance)

\_\_\_\_\_  
Title (Date)

\_\_\_\_\_  
(MCPS Representative Approval)

\_\_\_\_\_  
Title (Date)

\_\_\_\_\_  
(MCPS Contract Supervisor Approval)

\_\_\_\_\_  
Title (Date)

**APPENDIX C**

**Montgomery County Public Schools  
Division of Maintenance**

**OVERTIME REIMBURSEMENT AGREEMENT**

Facility: \_\_\_\_\_

Contractor: \_\_\_\_\_

Description of work to be performed: \_\_\_\_\_

Date: \_\_\_\_\_ Hours Required: \_\_\_\_\_

Date: \_\_\_\_\_ Hours Required: \_\_\_\_\_

Date: \_\_\_\_\_ Hours Required: \_\_\_\_\_

Date: \_\_\_\_\_ Hours Required: \_\_\_\_\_

Date: \_\_\_\_\_ Hours Required: \_\_\_\_\_

Date: \_\_\_\_\_ Hours Required: \_\_\_\_\_

**Notice: Contractor agrees to pay all overtime costs for building service personnel as required to perform work at a premium rate. These costs will be deducted from the Contractor's final invoice.**

\_\_\_\_\_  
(MCPS Representative Approval)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(MCPS Consultant Approval)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Authorized Contractor Representative Acceptance)

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(MCPS Contract Officer Approval)

\_\_\_\_\_  
(Date)

# APPENDIX D

## ASBESTOS FREE MATERIAL VERIFICATION FORM

MATERIAL TYPE: \_\_\_\_\_

MANUFACTURER: \_\_\_\_\_

MATERIAL MODEL; \_\_\_\_\_

The undersigned Contractor certifies that the building materials identified above have been tested in accordance with the bid documents and the EPA requirements. **The EPA accredited laboratory analysis report is attached that confirms these materials do not contain asbestos.**

The laboratory performing the analysis must have received U.S. Environmental Protections Agency (EPA) accreditation and be a member of the National Voluntary Laboratory Accreditation Program (NVLAP). **No other form of confirmation such as Material Safety Data Sheets, manufacturer documentation, historical testing, etc. will be accepted.** A list of EPA accredited laboratories can be found at <http://ts.nist.gov/standards/scopes/programs.htm>

The Contractor or the manufacturer can have the laboratory testing performed. The cost for testing shall be included in the bid prices offered.

Below is a list of materials of concern that require laboratory analysis.

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>• Acoustical ceiling tile,</li> <li>• Adhesives</li> <li>• Caulking</li> <li>• Fire Rated Doors</li> <li>• Fire Board</li> <li>• Floor tile and sheet flooring,</li> <li>• Folding Doors</li> <li>• Gypsum Panels (Drywall)</li> </ul> | <ul style="list-style-type: none"> <li>• Insulation (All types; roof, HVAC, piping, wall, etc.)</li> <li>• Mastics</li> <li>• Plaster</li> <li>• Roofing System Components e.g. BUR Asphalt, Felts, Cap Sheets, Shingles, etc.</li> <li>• Spackle</li> <li>• Toilet Partitions</li> <li>• Window Glazing</li> </ul> |
|---|---|

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Contractor Representative

\_\_\_\_\_  
Invitation to Bid #

\_\_\_\_\_  
Date

# APPENDIX E

## QUOTATION FORM (PART 1 OF 3) PORTABLE FIRE EXTINGUISHER INSPECTION LIST ELEMENTARY SCHOOLS

Facility	Portable Fire Extinguisher	Cost Per Facility
<b>Arcola</b> 1820 Franwall Avenue Silver Spring 20902	7	\$
<b>Ashburton</b> 6314 Lone Oak Dr. Bethesda 20817	5	\$
<b>Bannockburn</b> 6520 Dalroy La. Bethesda 20817	6	\$
<b>Bayard Rustin</b> 332 W. Edmonston Dr. Rockville 20853	12	\$
<b>Lucy V. Barnsley</b> 14516 Nadine Dr. Rockville 20853	7	\$
<b>Beall</b> 451 Beall Ave. Rockville 20850	7	\$
<b>Bel Pre</b> 13801 Rippling Brook Dr. Silver Spring 20906	5	\$
<b>Bells Mill</b> 8225 Bells Mill Rd. Potomac 20854	6	\$
<b>Belmont</b> 19528 Olney Mill Rd. Olney 20832	4	\$
<b>Bethesda</b> 7600 Arlington Road Bethesda 20814	6	\$
<b>Beverly Farms</b> 8501 Post Oak Rd. Potomac 20854	5	\$
<b>Bradley Hills</b> 8701 Hartsdale Ave. Bethesda 20817	6	\$
<b>Broad Acres</b> 710 Beacon Rd. Silver Spring 20903	5	\$
<b>Brooke Grove</b> 2700 Spartan Rd. Olney 20832	6	\$
<b>Brookhaven</b> 4610 Renn St. Rockville 20853	6	\$
<b>Brown Station</b> 851 Quince Orchard Blvd. Gaithersburg 20878	6	\$
<b>Burning Tree</b> 7900 Beech Tree Rd. Bethesda 20817	5	\$
<b>Burnt Mills</b> 11211 Childs St. Silver Spring 20901	5	\$

**APPENDIX E**

**QUOTATION FORM (PART 1 OF 3)**

**ELEMENTARY SCHOOLS - CONTINUED**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Burtonsville</b> 15516 Old Columbia Pike Burtonsville 20866	6	\$
<b>Candlewood</b> 7210 Osprey Dr. Rockville 20855	5	\$
<b>Cannon Road</b> 901 Cannon Rd. Silver Spring 20904	4	\$
<b>Carderock Springs</b> 7401 Persimmon Tree La. Bethesda 20817	5	\$
<b>Rachel Carson</b> 100 Tschiffely Square Rd. Gaithersburg 20878	6	\$
<b>Cashell</b> 17101 Cashell Rd. Rockville 20853	5	\$
<b>Cedar Grove</b> 24001 Ridge Rd. Germantown 20876	5	\$
<b>Chevy Chase</b> 4015 Rosemary St. Chevy Chase 20815	6	\$
<b>Clarksburg</b> 13530 Redgrave Pl. Clarksburg 20871	6	\$
<b>Clearspring</b> 9930 Moyer Rd. Damascus 20872	7	\$
<b>Clopper Mill</b> 18501 Cinnamon Dr. Germantown 20874	7	\$
<b>Cloverly</b> 800 Briggs Chaney Rd. Silver Spring 20904	5	\$
<b>Cold Spring</b> 9201 Falls Chapel Way Potomac 20854	7	\$
<b>College Gardens</b> 1700 Yale Pl. Rockville 20850	6	\$
<b>Cresthaven</b> 1234 Cresthaven Dr. Silver Spring 20903	5	\$
<b>Capt. James E. Daly</b> 20301 Brandermill Dr. Germantown 20876	6	\$
<b>Damascus</b> 10201 Bethesda Church Rd. Damascus 20872	6	\$
<b>Darnestown</b> 15030 Turkey Foot Rd. Gaithersburg 20878	6	\$

**APPENDIX E**

**QUOTATION FORM (PART 1 OF 3)**

**ELEMENTARY SCHOOLS - CONTINUED**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Diamond</b> 4 Marquis Dr. Gaithersburg 20878	5	\$
<b>Dr. Charles R. Drew</b> 1200 Swingingdale Dr. Silver Spring 20905	7	\$
<b>DuFief</b> 15001 DuFief Dr. Gaithersburg 20878	6	\$
<b>East Silver Spring</b> 631 Silver Spring Ave. Silver Spring 20910	6	\$
<b>Fairland</b> 14315 Fairdale Rd. Silver Spring 20905	7	\$
<b>Fallsmead</b> 1800 Greenplace Terrace Rockville 20850	5	\$
<b>Farmland</b> 7000 Old Gate Rd. Rockville 20852	5	\$
<b>Fields Road</b> One School Dr. Gaithersburg 20878	5	\$
<b>Flower Hill</b> 18425 Flower Hill Way Gaithersburg 20879	5	\$
<b>Flower Valley</b> 4615 Sunflower Dr. Rockville 20853	4	\$
<b>Forest Knolls</b> 10830 Eastwood Ave. Silver Spring 20901	4	\$
<b>Fox Chapel</b> 19315 Archdale Rd. Germantown 20874	6	\$
<b>Gaithersburg</b> 35 North Summit Ave. Gaithersburg 20877	7	\$
<b>Galway</b> 12612 Galway Dr. Silver Spring 20904	7	\$
<b>Garrett Park/Garrett Park Annex</b> 4810 Oxford St. Garrett Park 20896	8	\$
<b>Georgian Forest</b> 3100 Regina Dr. Silver Spring 20906	7	\$
<b>Germantown</b> 19110 Liberty Mill Rd. Germantown 20874	5	\$
<b>William B. Gibbs Jr.</b> 12615 Royal Crown Dr. Germantown 20876	5	\$

**APPENDIX E**

**QUOTATION FORM (PART 1 OF 3)**

**ELEMENTARY SCHOOLS - CONTINUED**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Glenallan</b> 12520 Heurich Rd. Silver Spring 20902	6	\$
<b>Glenhaven</b> 10900 Inwood Ave. Silver Spring 20902	6	\$
<b>Goshen</b> 8701 Warfield Rd. Gaithersburg 20882	6	\$
<b>Great Seneca Creek</b> 13010 Dairymaid Dr. Germantown 20874	5	\$
<b>Greencastle</b> 13611 Robey Rd. Silver Spring 20904	5	\$
<b>Greenwood</b> 3336 Gold Mine Rd. Brookeville 20833	4	\$
<b>Harmony Hills</b> 13407 Lydia St. Silver Spring 20906	6	\$
<b>Highland</b> 3100 Medway St. Silver Spring 20902	8	\$
<b>Highland View</b> 9010 Providence Ave. Silver Spring 20901	7	\$
<b>Jackson Road</b> 900 Jackson Rd. Silver Spring 20904	5	\$
<b>Jones Lane</b> 15110 Jones La. Gaithersburg 20878	5	\$
<b>Kemp Mill</b> 411 Sisson St. Silver Spring 20902	5	\$
<b>Kensington Parkwood</b> 4710 Saul Rd. Kensington 20895	6	\$
<b>Lake Seneca</b> 13600 Wanegarden Dr Germantown 20874	7	\$
<b>Lakewood</b> 2534 Lindley Terr. Rockville 20850	5	\$
<b>Laytonsville</b> 21401 Laytonsville Rd. Gaithersburg 20882	6	\$
<b>Little Bennett</b> 23930 Burdette Forest Rd. Clarksburg 20871	5	\$
<b>Luxmanor</b> 6201 Tilden La. Rockville 20852	7	\$

**APPENDIX E**

**QUOTATION FORM (PART 1 OF 3)**

**ELEMENTARY SCHOOLS - CONTINUED**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Thurgood Marshall</b> 12260 McDonald Chapel Dr. Gaithersburg 20876	6	\$
<b>Maryvale</b> 1000 First St. Rockville 20851	6	\$
<b>Spark Matsunaga</b> 13902 Bromfield Rd. Germantown 20874	5	\$
<b>S. Christa McAuliffe</b> 12500 Wisteria Dr. Germantown 20874	5	\$
<b>Ronald McNair</b> 13881 Hopkins Rd. Germantown 20874	7	\$
<b>Meadow Hall</b> 951 Twinbrook Pkwy Rockville 20851	5	\$
<b>Mill Creek Towne</b> 17700 Park Mill Dr. Rockville 20855	8	\$
<b>Monocacy</b> 18801 Barnesville Rd. Dickerson 20842	6	\$
<b>Montgomery Knolls</b> 807 Daleview Dr. Silver Spring 20901	10	\$
<b>New Hampshire Estates</b> 8720 Carroll Ave. Silver Spring 20903	10	\$
<b>Roscoe Nix</b> 1100 Corliss St. Silver Spring 20903	6	\$
<b>North Chevy Chase</b> 3700 Jones Bridge Rd. Chevy Chase 20815	4	\$
<b>Oakland Terrace</b> 2720 Plyers Mill Rd. Silver Spring 20902	4	\$
<b>Oak View</b> 400 East Wayne Ave. Silver Spring 20901	6	\$
<b>Olney</b> 3401 Queen Mary Dr. Olney 20832	5	\$
<b>William Tyler Page</b> 13400 Tamarack Rd. Silver Spring 20904	5	\$
<b>Pine Crest</b> 201 Woodmoor Dr. Silver Spring 20901	7	\$
<b>Piney Branch</b> 7510 Maple Ave. Takoma Park 20912	6	\$

**APPENDIX E**

**QUOTATION FORM (PART 1 OF 3)**

**ELEMENTARY SCHOOLS - CONTINUED**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Poolesville ES</b> 19565 Fisher Ave. Poolesville 20837	5	\$
<b>Potomac</b> 10311 River Rd. Potomac 20854	5	\$
<b>Judith A. Resnik</b> 7301 Hadley Farms Dr. Gaithersburg 20879	6	\$
<b>Dr. Sally K. Ride</b> 21301 Seneca Crossing Dr. Germantown 20876	7	\$
<b>Ritchie Park</b> 1514 Dunster Rd. Rockville 20854	5	\$
<b>Rock Creek Forest</b> 8330 Grubb Rd. Chevy Chase 20815	5	\$
<b>Rock Creek Valley</b> 5121 Russett Rd. Rockville 20853	5	\$
<b>Rock View</b> 3901 Denfeld Ave. Kensington 20895	6	\$
<b>Lois P. Rockwell</b> 24555 Cutsail Dr. Damascus 20872	6	\$
<b>Rolling Terrace</b> 705 Bayfield St. Takoma Park 20912	6	\$
<b>Rosemary Hills</b> 2111 Porter Rd. Silver Spring 20910	7	\$
<b>Rosemont</b> 16400 Alden Ave. Gaithersburg 20877	5	\$
<b>Sequoyah</b> 17301 Bowie Mill Rd. Derwood 20855	5	\$
<b>Seven Locks</b> 9500 Seven Locks Rd. Bethesda 20817	5	\$
<b>Sherwood ES</b> 1401 Olney-Sandy Spring Rd. Sandy Spring 20860	5	\$
<b>Sargent Shriver</b> 12518 Greenly Dr. Silver Spring 20910	5	\$
<b>Flora M. Singer</b> 2600 Hayden Dr. Silver Spring 20902	5	\$
<b>Siigo Creek</b> 500 Schuyler Rd Silver Spring 20910	9	\$

**APPENDIX E**

**QUOTATION FORM (PART 1 OF 3)**  
**ELEMENTARY SCHOOLS - CONTINUED**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Snowden Farms</b> 22500 Sweetspire Dr. Clarksburg 20871	4	\$
<b>Somerset</b> 5811 Warwick Rd. Chevy Chase 20815	5	\$
<b>South Lake</b> 18201 Contour Rd. Gaithersburg 20877	7	\$
<b>Stedwick</b> 10631 Stedwick Rd. Gaithersburg 20879	8	\$
<b>Stone Mill</b> 14323 Stonebridge View Dr. Gaithersburg 20878	6	\$
<b>Stonegate</b> 14811 Notley Rd. Silver Spring 20904	6	\$
<b>Strathmore</b> 3200 Beaverwood La. Silver Spring 20906	5	\$
<b>Strawberry Knoll</b> 18820 Strawberry Knoll Rd. Gaithersburg 20879	6	\$
<b>Summit Hall</b> 101 West Deer Park Rd. Gaithersburg 20877	5	\$
<b>Takoma Park</b> 7511 Holly Ave. Takoma Park 20912	6	\$
<b>Travilah</b> 13801 DuFief Mill Rd. Gaithersburg 20878	5	\$
<b>Twinbrook</b> 5911 Ridgeway Ave. Rockville 20851	8	\$
<b>Viers Mill</b> 11711 Joseph Mill Rd. Silver Spring 20906	7	\$
<b>Washington Grove</b> 8712 Oakmont St. Gaithersburg 20877	7	\$
<b>Waters Landing</b> 13100 Waters Landing Dr. Germantown 20874	5	\$
<b>Watkins Mill</b> 19001 Watkins Mill Rd. Gaithersburg 20879	6	\$
<b>Wayside</b> 10011 Glen Rd. Potomac 20854	5	\$
<b>Weller Road</b> 3301 Weller Rd. Silver Spring 20906	5	\$

**APPENDIX E**  
**QUOTATION FORM (PART 1 OF 3)**  
**ELEMENTARY SCHOOLS – CONTINUED**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Westbrook</b> 5110 Allan Terr. Bethesda 20816	10	\$
<b>Westover</b> 401 Hawkesbury La. Silver Spring 20904	5	\$
<b>Wheaton Woods</b> 4510 Faroe Pl. Rockville 20853	6	\$
<b>Whetstone</b> 19201 Thomas Farm Rd. Gaithersburg 20879	6	\$
<b>Wilson Wims ES</b> 12520 Blue Sky Drive Clarksburg, MD 20871	4	\$
<b>Wood Acres</b> 5800 Cromwell Dr. Bethesda 20816	5	\$
<b>Woodfield</b> 24200 Woodfield Rd. Gaithersburg 20879	5	\$
<b>Woodlin</b> 2101 Luzerne Ave. Silver Spring 20910	5	\$
<b>Wyngate</b> 9300 Wadsworth Dr. Bethesda 20817	5	\$

**MIDDLE SCHOOLS**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Argyle</b> 2400 Bel Pre Rd. Silver Spring 20906	11	\$
<b>John T. Baker</b> 25400 Oak Dr. Damascus 20872	16	\$
<b>Benjamin Banneker</b> 14800 Perrywood Dr. Burtonsville 20866	11	\$
<b>Briggs Chaney</b> 1901 Rainbow Dr. Silver Spring 20904	13	\$
<b>Cabin John</b> 10701 Gainsborough Rd. Potomac 20854	15	\$
<b>Roberto W. Clemente</b> 18808 Waring Station Rd. Germantown 20874	15	\$
<b>Eastern</b> 300 University Blvd. East Silver Spring 20901	14	\$

# APPENDIX E

## QUOTATION FORM (PART 1 OF 3)

### MIDDLE SCHOOLS – CONTINUED

Facility	Portable Fire Extinguisher	Cost Per Facility
<b>William H. Farquhar</b> 16915 Batchellors Forest Rd. Olney 20832	9	\$
<b>Forest Oak</b> 651 Saybrooke Oaks Blvd. Gaithersburg 20877	15	\$
<b>Robert Frost</b> 9201 Scott Dr. Rockville 20850	17	\$
<b>Gaithersburg</b> 2 Teachers' Way Gaithersburg 20877	16	\$
<b>Herbert Hoover</b> 8810 Post Oak Rd. Rockville 20854	14	\$
<b>Francis Scott Key</b> 910 Schindler Dr. Silver Spring 20903	13	\$
<b>Martin Luther King Jr.</b> 13737 Wisteria Dr. Germantown 20874	14	\$
<b>Kingview</b> 18909 Kingsview Road Germantown 20874	14	\$
<b>Lakelands Park</b> 1200 Main Street Gaithersburg 20878	14	\$
<b>Col. E. Brooke Lee</b> 11800 Monticello Ave. Silver Spring 20902	17	\$
<b>Mario A. Loiederman</b> 12701 Goodhill Rd. Silver Spring 20906	11	\$
<b>Montgomery Village</b> 19300 Watkins Mill Rd. <b>Montgomery Village 20886</b>	14	\$
<b>Neelsville</b> 11700 Neelsville Church Rd. Germantown 20876	12	\$
<b>Newport Mill</b> 11311 Newport Mill Rd. Kensington 20805	15	\$
<b>North Bethesda</b> 8935 Bradmoor Dr. Bethesda 20817	20	\$
<b>Parkland</b> 4610 West Frankfort Dr. Rockville 20853	19	\$
<b>Rosa Parks</b> 19200 Olney Mill Rd. Olney 20832	18	\$

**APPENDIX E**

**QUOTATION FORM (PART 1 OF 3)**

**MIDDLE SCHOOLS – CONTINUED**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>John Poole</b> 17014 Tom Fox Ave. Poolesville 20837	9	\$
<b>Thomas W. Pyle</b> 6311 Wilson La. Bethesda 20817	19	\$
<b>Redland</b> 6505 Muncaster Mill Rd. Rockville 20855	11	\$
<b>Ridgeview</b> 16600 Raven Rock Dr. Gaithersburg 20878	18	\$
<b>Rocky Hill</b> 22401 Brick Haven Way Clarksburg 20871	12	\$
<b>Shady Grove</b> 8100 Midcounty Hwy Gaithersburg 20877	14	\$
<b>Silver Spring International</b> 313 Wayne Ave. Silver Spring 20910	14	\$
<b>Sligo</b> 1401 Dennis Ave. Silver Spring 20902	16	\$
<b>Takoma Park</b> 7611 Piney Branch Rd. Silver Spring 20910	16	\$
<b>Tilden</b> 11211 Old Georgetown Rd. Rockville 20852	14	\$
<b>Hallie Wells MS</b> 11701 Little Seneca Parkway Clarksburg, MD 20871	13	\$
<b>Julius West</b> 651 Great Falls Rd. Rockville 20850	23	\$
<b>Westland</b> 5511 Massachusetts Ave. Bethesda 20816	14	\$
<b>White Oak</b> 12201 New Hampshire Ave. Silver Spring 20904	14	\$
<b>Earle B. Wood</b> 14615 Bauer Dr. Rockville 20853	17	\$

**APPENDIX E****QUOTATION FORM (PART 1 OF 3)****HIGH SCHOOLS**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Bethesda-Chevy Chase</b> 4301 East-West Hwy. Bethesda 20814	30	\$
<b>Montgomery Blair</b> 51 University Blvd., East Silver Spring 20901	37	\$
<b>James Hubert Blake</b> 300 Norwood Rd. Silver Spring 20905	19	\$
<b>Winston Churchill</b> 11300 Gainsborough Rd. Potomac 20854	28	\$
<b>Clarksburg HS</b> 22500 Wims Rd Clarksburg 20871	30	\$
<b>Damascus</b> 25921 Ridge Rd. Damascus 20872	28	\$
<b>Thomas Edison HS of Technology</b> 12501 Dalewood Drive Silver Spring, MD 20906	22	\$
<b>Albert Einstein</b> 11135 Newport Mill Rd. Kensington 20895	21	\$
<b>Gaithersburg</b> 314 South Frederick Ave. Gaithersburg 20877	35	\$
<b>Walter Johnson</b> 6400 Rock Spring Dr. Bethesda 20814	37	\$
<b>John F. Kennedy</b> 1901 Randolph Rd. Silver Spring 20902	22	\$
<b>Col. Zadok Magruder</b> 5939 Muncaster Mill Rd. Rockville 20855	31	\$
<b>Richard Montgomery</b> 250 Richard Montgomery Dr. Rockville 20852	23	\$
<b>Northwest</b> 13501 Richter Farm Rd. Germantown 20874	28	\$
<b>Northwood</b> 919 University Blvd., West Silver Spring 20901	23	\$
<b>Paint Branch</b> 14121 Old Columbia Pike Burtonsville 20866	27	\$
<b>Poolesville HS</b> 17501 Willard Rd. Poolesville 20837	22	\$
<b>Quince Orchard</b> 15800 Quince Orchard Rd. Gaithersburg 20878	29	\$

**APPENDIX E**

**QUOTATION FORM (PART 1 OF 3)**

**HIGH SCHOOLS - CONTINUED**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Rockville</b> 2100 Baltimore Rd Rockville 20851	21	\$
<b>Seneca Valley</b> 19401 Crystal Rock Dr. Germantown 20874	43	\$
<b>Sherwood</b> 300 Olney-Sandy Spring Rd. Sandy Spring 20860	31	\$
<b>Springbrook</b> 201 Valleybrook Dr. Silver Spring 20904	26	\$
<b>Watkins Mill</b> 10301 Apple Ridge Rd. Gaithersburg 20879	30	\$
<b>Wheaton</b> 12401 Dalewood Drive Silver Spring 20906	25	\$
<b>Walt Whitman/Whittier</b> 7100 Whittier Blvd. Bethesda 20817	25	\$
<b>Thomas S. Wootton</b> 2100 Wootton Pkwy. Rockville 20850	31	\$

**OTHER FACILITIES**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Bethesda Depot</b> 10901 Westlake Dr. Rockville 20852	15	\$
<b>Blair Ewing Center</b> 14501 Avery Rd. Rockville 20853	9	\$
<b>Carver Educational Services Center</b> 850 Hungerford Dr. Rockville 20850	50	\$
<b>Clarksburg Depot</b> 13100 Shawnee La. Clarksburg 20871	19	\$
<b>Cloverly Orchard Academy</b> Germantown	3	\$
<b>Concord Center</b> 7210 Hidden Crack Rd. Bethesda	5	\$
<b>County Service Park Maintenance &amp; Transportation</b> 16651 Crabbs Branch Way Rockville 20855	34	\$

**APPENDIX E**

**QUOTATION FORM (PART 1 OF 3)**

**OTHER FACILITIES – CONTINUED**

<b>Facility</b>	<b>Portable Fire Extinguisher</b>	<b>Cost Per Facility</b>
<b>Emory Grove</b> 18100 Washington Grove La Gaithersburg 20877	6	\$
<b>English Manor</b> 4511 Bestor Rd. Rockville 20853	10	\$
<b>Fairland Center</b> 13313 Old Columbia Pike Burtonsville	5	\$
<b>Food Service Warehouse/Parking</b> 8401 Turkey Thicket Drive Gaithersburg, 20879	63	\$
<b>Grosvenor Center</b> 5701 Grosvenor Lane Bethesda	5	\$
<b>Hadley Farms Middle School</b> 7401 Hadley Farms Dr. Gaithersburg 20879	3	\$
<b>Kingsley Wilderness</b> 22870 Whelan La. Boysds 20841	7	\$
<b>Lincoln Center</b> 666 North Stone Street Ave. Rockville 20850 <b>Heavy Eq</b> <b>Indoor Air</b> <b>Print Shop and Security</b>	35	\$
<b>Lynbrook Center</b> 8001 Lynbrook Dr Bethesda	6	\$
<b>Lynbrook Center Annex</b> 7921 Lynbrook Dr. Bethesda	3	\$
<b>MacDonald Knolls</b> 10611 Tenbrook Dr. Silver Spring 20901	7	\$
<b>Montrose Center</b> 12301 Academy Way, Rockville 20852	6	\$
<b>Plum Orchard Academy</b> 201 Valleybrook Drive Silver Spring 20904	3	\$
<b>Department of Materials Management</b> 580 & 600 North Stonestreet Ave. Rockville 20850	20	\$
<b>North Lake Center</b> 15101 Bauer Dr. Rockville	5	\$
<b>Radnor Center</b> 700 Radnor Rd. Bethesda	5	\$

**APPENDIX E**

**QUOTATION FORM (PART 1 OF 3)**

**OTHER FACILITIES - CONTINUED**

Facility	Portable Fire Extinguisher	Cost Per Facility
<b>Randolph Depot</b> 1801 Old Randolph Rd Silver Spring 20906	21	\$
<b>Rocking Horse Road Center</b> 4910 Macon Rd Rockville 20852H	5	\$
<b>Rock Terrace School-Old Bldg</b> 390 Martins La. Rockville 20850	9	\$
<b>Rock Terrace School-New Bldg</b> 11400 Marcliff Rd. Rockville 20854	8	\$
<b>Carl Sandburg Learning Center</b> 451 Meadow Hall Dr. Rockville 20851	3	\$
<b>Carl Sandbrug Learning Center</b> 1002 First Street Rockville 20851	3	\$
<b>Lathrop E. Smith Environmental Education Center</b> 5110 Meadowside La. Rockville 20855	12	\$
<b>Field Office Spring Mill Center</b> Spring Mill Center 11721 Kemp Mill Rd. Silver Spring 20902	5	\$
<b>Stephen Knolls School</b> 10731 St. Margaret's Way Kensington 20895	5	\$
<b>Edward U. Taylor Science Mat. Ctr.</b> 19501 White Ground Rd. Boysds 20841	4	\$
<b>West Farm Transportation Depot</b> 11920 Bournfield Way Silver Spring	17	\$
<b>Inspection Cost per Fire Extinguisher (This cost will be use for additional units not listed or to deduct from facility cost for unit removed.)</b>	Per Unit	\$
<b>TOTAL COST FOR APPENDIX E</b>	N/A	\$

# APPENDIX F

## QUOTATION FORM (PART 2 OF 3)

### KITCHEN SUPPRESSION SYSTEM

FACILITY	SYSTEM	MODEL	TANKS	UL300	Cost Per Facility
Argyle MS	ANSUL	R-102	2 Tanks – 4.5 Gallons	Yes	\$
Baker MS -Main Kitchen -(6) Home Ec. Room 125	ANSUL GUARDIAN	R-102 G300A	2 Tanks – 3 Gallons 1 Tank Each System	Yes Yes	\$
Bayard Rustin	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	\$
Banneker MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Bethesda Chevy Chase HS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Bethesda Maintenance Depot	GUARDIAN	G300A	1 Tank	Yes	\$
Blair Ewing Center	PRO CHEM.	PCL-360	1 Tank 2-Gallons	Yes	\$
Blair HS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Blake HS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Briggs Chaney MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Brown Station ES	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Cabin John MS	ANSUL	R-102	1 Tanks – 3 Gallon	Yes	\$
Carver Educational Service Center	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Cedar Grove ES	RANGE GUARD	WHDR 260	1 Tank – 2.6 Gallons	Yes	\$
Chevy Chase ES -Home Ec. Room 103	GUARDIAN	G300A	1 Tank	Yes	\$
Churchill HS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Clarksburg HS -Main Kitchen -Classroom 114	ANSUL ANSUL	R-102 R-102	3 Gallons 3 Gallons	Yes Yes	\$
Clemente MS	ANSUL	R-102	3 Tanks – 3 Gallons	Yes	\$
Damascus ES	ANSUL	R-102	2 Tanks – 4.5 Gallons	Yes	\$
Damascus HS -Main Kitchen -Hornets' Nest -Hornets' Nest -(4) Home Ec. Room 193	ANSUL ANSUL 1 RANGE GUARD GUARDIAN	R-102 R-102 A+ G-300A	1 Tank – 3 Gallons 1 Tank – 3 Gallons 6 Gallons 1 Tank Each System	Yes Yes Yes Yes	\$
Darnestown ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Eastern MS	ANSUL	R-102	2 Tanks - 3 Gallons	Yes	\$
Edison Career Center -Culinary Hood #2 -Culinary Hood #1	ANSUL ANSUL	R-102 R-102	1 Tank – 3 Gallons 4 Tanks – 3 Gallons	Yes Yes	\$
Einstein HS -Main Kitchen -Home Ec. Room 238	ANSUL ANSUL	R-102 R-102	2 Tanks – 3 Gallons 1 Tank – 3 Gallons	Yes Yes	\$
Fallsmead ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Farquhar MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Fields Road ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$

**APPENDIX F – CONTINUED**

**QUOTATION FORM (PART 2 OF 3)**

**KITCHEN SUPPRESSION SYSTEM**

Facility	System	Model	Tank	UL 300	Cost Per Facility
Food Service Warehouse					
-Culinary Room 1056	ANSUL	R- 102	3 Tanks – 3 Gallons	Yes	
-Culinary Room 1056	ANSUL	R-102	3 Tanks – 3 Gallons	Yes	
-Culinary Room 1029	ANSUL	R102	2 Tanks – 3 Gallons	Yes	\$
Forest Oak MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Fox Chapel ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Frost MS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Gaithersburg ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Gaithersburg HS	ANSUL	R – 102	1 Tank – 3 Gallons	Yes	\$
Gaithersburg MS	ANSUL	R-102	3 Tank – 3 Gallons	Yes	\$
Greenwood ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Grosvenor Center	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Hadley Farms MS	Range Guard	A+	1 Tank – 2.5 Gallons	Yes	\$
Hoover MS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Walter Johnson HS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Kennedy HS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Key MS	ANSUL	R-102	1 Tank - 3 Gallons	Yes	\$
King MS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Kingsview MS					
-Main Kitchen	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	
-Home Ec. Room D-109	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	
-Home Ec. Room D-109	GUARDIAN	G-300A	1 Tank	Yes	\$
Lakelands Park MS	ANSUL	R-102	1 Tank- 3 Gallons	Yes	\$
Lee MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Loiederman MS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Magruder HS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Marshall ES	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	\$
Maryvale ES	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	\$
Monocacy ES	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	\$
Richard Montgomery HS	ANSUL	R-102	2 Tanks – 4.5 Gallons	Yes	\$
Montgomery Village MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Neelsville MS					
-Main Kitchen-	ANSUL	R-102	2 Tank – 3 Gallons	Yes	
-(4) Home Ec. Room 107	GUARDIANS	G-300A	1 Tank	Yes	\$
Newport Mill MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
North Bethesda MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
North Lake Center	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$

**APPENDIX F – CONTINUED**

**QUOTATION FORM (PART 2 OF 3)**

**KITCHEN SUPPRESSION SYSTEM**

Facility	System	Model	Tank	UL300	Cost Per Facility
Northwest HS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Northwood HS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Paint Branch HS					
-Main Kitchen	ANSUL	R-102	2 Tanks - Gallons	Yes	
-Room 1142	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	
-Room 1227	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	
-Room 1215	ANSUL	R-102	3 Tanks – 3 Gallons	Yes	
-Room 1215	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Parkland MS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Parks Rosa MS	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	\$
Poole MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Poolesville ES	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Poolesville HS					
-Main Kitchen	ANSUL	R-102	1 Tank – 3 Gallons	Yes	
-Main Kitchen	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Pyle MS	ANSUL	R-102	3 Tanks – 3 Gallons	Yes	\$
Quince Orchard HS	ANSUL	R-102	4 Tanks – 3 Gallons	Yes	\$
Radnor Center	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Redland MS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Ridgeview MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Ritchie Park ES	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	\$
Julius West MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Lathrop E. Smith Center	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Rock Terrace School					
-Main Kitchen	ANSUL	R-102	1 Tank – 3 Gallons	Yes	
-Home Economics Room 5	2- GUARDIAN	G-300A	1 Tank – 3 Gallons	Yes	\$
Rock Terrace School (New)					
-Culinary Room	ANSUL	R-102	4 Tanks – 3 Gallons	Yes	\$
Rockville HS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Rocky Hill MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Seneca Valley HS	ANSUL	R-102	1 Tanks – 3 Gallons	Yes	\$
Shady Grove MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Sherwood ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Sherwood HS					
-Main Kitchen	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	
-Child Development Room 124	GUARDIAN	G-300A	1 Tank	Yes	
-Home Economics Room 122	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	\$
Silver Creek MS	ANSUL	R-102	1 Tank -3 Gallons	Yes	\$
Silver Spring Intern. MS/Sligo Creek ES	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Sligo MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$

**APPENDIX F - CONTINUED**

**QUOTATION FORM (PART 2 OF 3)**

**KITCHEN SUPPRESSION SYSTEM**

Facility	System	Model	Tank	UL300	Cost Per Facility
Springbrook HS					
-Main Kitchen	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	
-Concession Stand	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	
-Home Economics Room 115A	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	
-Home Economics Room E111	ANSUL	R-102	1 Tank – 3 Gallon	Yes	
-Home Economics Room E111	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Stephen Knolls School					
-Main Kitchen	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	
-Room B4	GUARDIAN	G-300A	1 Tank	Yes	
-Room D1	GUARDIAN	G-300A	1 Tank	Yes	
-Room D1	GUARDIAN	G-300A	1 Tank	Yes	\$
Stonegate ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Strathmore ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Summit Hall ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Takoma Park ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Takoma Park MS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Tilden MS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Twinbrook ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Washington Grove ES	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	\$
Watkins Mill ES	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Watkins Mill HS	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Wells, Hollie MS	ABSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Westland MS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Wheaton HS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Wheaton Woods ES	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
Whetstone ES	ANSUL	R-102	2 Tanks – 3 Gallons	Yes	\$
White Oak MS	ANSUL	R-102	1 Tank – 3 Gallons	Yes	\$
Whitman, Walt HS	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	\$
Wood MS	ANSUL	R-102	2 Tank – 3.0 Gallons	Yes	\$
Woodlin ES	ANSUL	R-102	1 Tank – 1.5 Gallons	Yes	\$
Wootton HS	ANSUL	R-102	2 Tanks - 3 Gallons	Yes	\$
TOTAL COST APPENDIX F	N/A	N/A	N/A	N/A	\$

**APPENDIX G - CONTINUED****QUOTATION FORM (PART 3 OF 3)****COMPANY NAME:** \_\_\_\_\_

Bidder shall supply all required information in the space provided. **DO NOT ALTER THE QUOTATION FORM IN ANYWAY!** Provide one price per line item. Submission of combined pricing will be adjudged as non-responsive and invalidate your total bid offer. **Prices are to be all-inclusive, including, but not limited to, all required materials, inspections, testing, service, and labor costs.** Failure to comply with any of the above will be considered non-responsive and disqualify your bid.

**RATES:** Regular rate cost will represent work performed Monday through Friday, 6:00 AM until 6:00 PM. Overtime rate will represent work performed Monday through Friday 6:01 PM until 5:59 AM, including weekends and all MCPS Holidays.

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**ESTIMATED ANNUAL CONTRACT VALUE \$100,000.00**

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**PORTABLE FIRE EXTINGUISHER AND KITCHEN HOOD  
FIRE SUPPRESSION SYSTEM INSPECTION, TESTING AND REPAIRS/SERVICES**

Item #	Description	Brand/ Model	Annual Estimated Quantity	Unit	Unit Price	Total Cost
1	Total cost to inspect/test <b>Portable Fire Extinguishers</b> as required and identified under <b>APPENDIX E</b> (Not to include, fire suppression systems) <b>Note: provide individual prices for all facilities listed under APPENDIX E.</b>	N/A	As Listed Herein.	N/A	N/A	\$
2	Portable Fire Extinguisher Technician flat rate Service Call (Not to include cost of Extinguisher or refill materials)	N/A	100	Per Call	\$	\$
3	Cost to Mount and Install new Portable Fire Extinguishers (Price to include brackets.) Cost of extinguisher shall be additional.		20	Each	\$	\$
4	New Fire Extinguisher – 5 Pounds (CO2)		25	Each	\$	\$

**APPENDIX G - CONTINUED**

**QUOTATION FORM (PART 3 OF 3)**

**COMPANY NAME:** \_\_\_\_\_

Item #	Description	Brand/ Model	Annual Estimated Quantity	Unit	Unit Price	Total Cost
5	New Fire Extinguisher – 10 Pounds CO2		5	Each	\$	\$
6	New Fire Extinguisher – 15 Pounds CO2		5	Each	\$	\$
7	New Fire Extinguisher – 20 Pounds CO2		5	Each	\$	\$
8	New Fire Extinguisher Wet Chemical Stored Pressure Class K (6 Liter)		10	Each	\$	\$
9	New Fire Extinguisher 5 Pounds Pressurized Dry Chemical (ABC)		10	Each	\$	\$
10	New Fire Extinguisher – 10 Pounds Pressurized Dry Chemical Multipurpose (ABC)		5	Each	\$	\$
11	New Fire Extinguisher – 20 Pounds Pressurized Dry Chemical Multipurpose (ABC)		5	Each	\$	\$
12	Hydrostatic Test CO2 Fire Extinguishers (Price to include all parts, material, labor, refill and recharge)		20	Each	\$	\$
13	Recharge 5 Pounds CO2 Fire Extinguishers (Price to include all parts, material, labor, refill and recharge)		75	Each	\$	\$

**APPENDIX G – CONTINUED**

**QUOTATION FORM (PART 3 OF 3)**

**COMPANY NAME:** \_\_\_\_\_

Item #	Description	Brand/ Model	Annual Estimated Quantity/Usage	Unit	Unit Price	Total Cost
14	Recharge 10 Pound CO2 Fire Extinguishers (Price to include all parts, material, labor, refill and recharge)		5	Each	\$	\$
15	Recharge 15 Pounds CO2 Fire Extinguishers (Price to include all parts, material, labor, refill and recharge)		5	Each	\$	\$
16	Hydrostatic Test Class K Fire Extinguishers 6 Liters (Price to include all parts, Material, labor, refill and recharge)		10	Each	\$	\$
17	Recharge Class K Fire Extinguishers 6 Liters (Price to include all parts, material, labor, refill and recharge)		10	Each	\$	\$
18	Hydrostatic Test ABC Dry Chemical Fire Extinguishers (Price to include all parts, Material, labor, refill and recharge)		50	Each	\$	\$
19	Recharge 5 Pounds ABC Dry Chemical Fire Extinguishers (Price to include all parts, Material, labor, refill and recharge)		50	Each	\$	\$
20	Recharge 10 Pounds ABD Dry Chemical Fire Extinguishers (Price to include all parts, material, labor, refill and recharge)		10	Each	\$	\$

**APPENDIX G – CONTINUED**

**QUOTATION FORM (PART 3 OF 3)**

**COMPANY NAME:** \_\_\_\_\_

Item #	Description	Brand/ Model	Annual Estimated Quantity	Unit	Unit Price	Total Cost
21	Recharge 20 Pounds ABC Dry Chemical Fire Extinguishers (Price to include all parts, material, labor, refill and recharge)		10	Each	\$	\$
22	Fire Extinguisher 6 Year Maintenance for ABC Dry Chemical 5 Pounds (Price to include all parts, material, labor, refill and recharge)		50	Each	\$	\$
23	Fire Extinguisher 6 Year Maintenance for ABC Dry Chemical 10 Pounds (Price to include all parts, material, labor, refill and recharge)		5	Each	\$	\$
24	Fire Extinguisher 6 Year Maintenance for ABC Dry Chemical 20 Pounds (Price to include all parts, material, labor, refill and recharge)		5	Each	\$	\$
25	<b>SUB – TOTAL COST (Lines 1-24)</b>	N/A	N/A	N/A	N/A	\$

**APPENDIX G – CONTINUED****QUOTATION FORM (PART 3 OF 3)**

COMPANY NAME: \_\_\_\_\_

Item #	Description	Brand/ Model	Annual Estimated Quantity	Unit	Unit Price	Total Cost
26	Total cost to inspect/test <b>Kitchen Hood Fire Suppression Systems</b> identified herein under <b>APPENDIX F</b> . Each unit shall have two (2) inspections annually. (Note: The cost offered shall be for one inspection. MCPS will issue a separate payment for the second biannual inspection at the unit cost offered)	N/A	As Listed Herein.	Unit	N/A	\$
27	Wet Systems, Hydro testing and Refilling 3 Gallons and Under (Price to include all parts, Material, labor, refill and recharge)		30	Each	\$	\$
28	Wet Systems, Hydro testing and Refilling Over 3 Gallons (Price to include all parts, Material, labor, refill and recharge)		10	Each	\$	\$
29	Wet Systems Refilling & Recharging (Including fusible links and glass break rod, and blow off caps as necessary) <b>Note: Cartridges not included, this will be an additional cost identified herein.</b>		10	Each	\$	\$

**APPENDIX G – CONTINUED**

**QUOTATION FORM (PART 3 OF 3)**

**COMPANY NAME:** \_\_\_\_\_

Item #	Description	Brand/ Model	Annual Estimated Quantity/ Usage	Unit	Unit Price	Total Cost
30	Cartridge - 10120		5	Each	\$	\$
31	Cartridge – 10130		5	Each	\$	\$
32	Cartridge – LT 20		5	Each	\$	\$
33	Cartridge – LT 30		5	Each	\$	\$
34	Double Tank Cartridge		5	Each	\$	\$
35	Cartridge – CO2		5	Each	\$	\$
36	Service call to Reset Kitchen Suppression System. <b>(Do not include the cost of material used to reset system)</b>		5	Each	\$	\$
37	Fire Suppression Extinguisher System Technician (Hourly rate for repairs during normal working hours)		10	Per Hour	\$	\$
38	Unit Cost to Inspect/Test UL 300 Suppression systems not listed. (Used for new or missed systems)	N/A	5	Each	\$	\$
39	Cost to Inspect/Test Guardian or Range Guard systems not listed. (Used for new or missed systems)	N/A	5	Each	\$	\$
40	<b>SUB-TOTAL COST (Lines 26 thru 40)</b>	N/A	N/A	N/A	N/A	\$
41	<b><u>GRAND TOTAL COST</u> (Lines 27 &amp; 41)</b>	N/A	N/A	N/A	N/A	\$

**APPENDIX G - CONTINUED**

**QUOTATION FORM (PART 3 OF 3)**

**COMPANY NAME:** \_\_\_\_\_

LIST BELOW IN THE SPACE PROVIDED ALL TASK(S) THAT WILL BE SUB-CONTRACTED, SUCH AS PORTABLE FIRE EXTINGUISHER INSPECTIONS, HYDROTESTING AND SERVICING, ETC. THE FIRM SUBMITTING THIS BID OFFER WILL BE REQUIRED TO PERFORM ONE OF THE FOLLOWING TASK CATEGORIES; PORTABLE FIRE EXTINGUISHER, AND/OR KITCHEN HOOD FIRE SUPPRESSION SYSTEM INSPECTIONS, TESTING AND, SERVICE/ REPAIRS.

1) \_\_\_\_\_ 2) \_\_\_\_\_

- HAS BIDDER EVER HAD LATE CHARGES DEDUCTED AS A RESULT OF FAILURE TO COMPLETE AS CONTRACTED?

YES \_\_\_\_\_ NO \_\_\_\_\_

- HAS BIDDER SUPPLIED WITH THEIR BID, A COMPLETE LIST OF TECHNICAL STAFF, WHO WILL BE ASSIGNED TO THIS CONTRACT AND INCLUDED COPIES OF THEIR RESUMES?

YES \_\_\_\_\_ NO \_\_\_\_\_

- HAS BIDDER INCLUDED WITH THEIR BID SUBMISSION A LETTER CERTIFYING THEY HAVE BEEN IN BUSINESS A MINIMUM OF FIVE YEARS, AND HAVE A MINIMUM OF FIVE YEARS EXPERIENCE PERFORMING THE TYPE OF WORK SPECIFIED HEREIN?

YES \_\_\_\_\_ NO \_\_\_\_\_

- HAS BIDDER READ THE BIDDING DOCUMENT IN DETAIL PRIOR TO SUBMITTING THEIR BID?

YES \_\_\_\_\_ NO \_\_\_\_\_

**APPENDIX G – CONTINUED**

**QUOTATION FORM (PART 3 OF 3)**

**COMPANY NAME:** \_\_\_\_\_

- **DOES BIDDER ACKNOWLEDGE AND CLEARLY UNDERSTANDS THEIR RESPONSIBILITIES REGARDING THE NEW MARYLAND LAW RELATING TO REGISTERED SEX OFFENDERS NOT WORKING IN SCHOOLS?**

YES \_\_\_\_\_ NO \_\_\_\_\_

- **ASBESTOS FREE MATERIALS: THE BIDDER HAS REVIEWED THE MATERIAL LABORATORY TESTING REQUIREMENTS FOR THE LIST OF MATERIAL SPECIFIED HEREIN TO CONFIRM THEY DO NOT CONTAIN ASBESTOS? SUCCESSFUL CONTRACTOR WILL BE REQUIRED TO SUBMIT THIS ASBESTOS FREE VERIFICATION FORM 10 DAYS AFTER PRE-AWARD NOTIFICATION.**

- YES \_\_\_\_\_ NO \_\_\_\_\_

**CHECK OFF LIST FOR MANDATORY BID SUBMITTAL**

**Mandatory Submittals Check List:**

- \_\_\_\_\_ Signed Invitation for Bid
- \_\_\_\_\_ Quotation Form (Part 1, 2 & 3)
- \_\_\_\_\_ Addendums(s) and Erratum(s) (If any, contractor is responsible to confirm!)
- \_\_\_\_\_ Bid Security
- \_\_\_\_\_ Licenses, Certifications and Permits
- \_\_\_\_\_ List of Personnel
- \_\_\_\_\_ Statement of Experience
- \_\_\_\_\_ References
- \_\_\_\_\_ Number of employees who currently have an MCPS Contractor Badge